

PRESENT: Cr Kodi Brady (Chairperson), Cr Jason Newton, Mr Ian Clifton (CRUFC), Mr Stuart Thomas (Alt CRUFC), Mr Stephen Walton (CRLFC) Ms Deborah Mukhar (Soccer), Ms Emmah Varty (Netball), Mr Tim Evans (CJRNC) and Mr Gary McKernan (Boxing).

IN ATTENDANCE: Mr Gary Murphy (Director Technical Services), Mrs Nicole Benson (Manager Urban Services) and Mr Randall Michael (Property Officer).

APOLOGIES: Nil.

CONFIRMATION OF MINUTES

1/2122 RECOMMENDED that the minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held on 14 April 2021 be confirmed.

Varty/McKernan

BUSINESS ARISING

Nil.

AGENDA ITEMS

a) Election of Chairperson

Director Technical Services, Gary Murphy called for nominations for the position of Chairperson. Emmah Varty nominated Cr Kodi Brady and he accepted the nomination unopposed.

b) Committee Terms of Reference

The Director Technical Services outlined core responsibilities and duties of the Committee; term of the tenure, membership etc.

c) Model Code of Conduct Policy

The Director Technical Services explained the Code of Conduct with emphasis on declaring conflicts of interest.

d) LRCI Phase 3 Program – Change Rooms and Equipment Shed for No 3 Oval, Coonabarabran

- The Manager Urban Services & Facilities explained the project funding of \$585,000 and the scope of works, which is construction of a women only change room as well as storage. NSW Office of Sport had recently held Inclusive Facility Design & Innovation Workshops that can assist with the design.
- The steps to get the construction started include a site meeting with all stakeholders, development and exhibition of concept plans, confirmation of concept and then complete design and construction.
- The pros and cons of keeping storage shipping containers were discussed.
- **ACTION** – Manager Urban Services & Facilities to arrange a meeting to confirm scope.

e) Update on Coonabarabran Sporting Complex Funded Projects

- Property Officer, Randall Michael outlined the remaining scope of works for the Coonabarabran No 3 Oval amenities. Flooring, bird proofing and some painting to be completed. The Committee was advised that the old urinal would be polished as opposed to replaced.

- It was noted that any future works should include the sewerage line to be renewed.
- There was discussion around satisfaction with women's toilet upgrade.
- Sport & Rec Club - works completed and included internal and external painting of the Boxing Gym; internal staircase railing made safe, and installation of hot water. It was requested that the hot water be turned down as it's very hot.

ACTION – Property Officer to investigate.

- Basketball Courts – flooring to be investigated as it's slippery. The Committee was advised that a contractor will be engaged to apply a seal to the courts. From there the Council will work with user groups to ensure the flooring is suitable for the multiple types of use and to clarify the maintenance that is required to keep the courts in a functional condition. It was noted that while the usage had declined in the past that a monthly basketball competition for children was thought to be operating.
- Pump Park – works included construction of a pump track, installation of irrigation and turf, lights were renewed and finding/bollards installed. Remaining works include sealing the car park and installation of a barbecue.
- No 1 Oval – petitions were installed in showers.
- No 3 Oval – a new picket fence was installed and a new external fence is scheduled to commence this week.

GENERAL BUSINESS

5.50PM – Emmah Varty left the meeting.

The following items were discussed without resolution:

- The current oval booking system is not working well, is not transparent and seems to be first come first served. Soccer had been advised to use the High School ovals as an alternate ground. It was discussed that consistency is best for managing children who may have difficulty travelling from the Sporting Complex up to the High School if the location changes with short notice. The Committee was advised that the booking system was being reviewed and that information can be made available to the community via Council's website.
- Boxing Gym – some of the wires are broken on the stairs up to the gym but, it has been made safe. The air conditioning is covered in dust, there is evidence of bird activity and the roof leaks.

ACTION – Property Officer to investigate and coordinate repairs.

- The condition of the dog track was discussed and it was noted that the grass had not been mown for a long time and that parts of the facility were falling into disrepair. The Committee was advised that there is an agreement in place between Council and the Coonabarabran District Greyhound Racing Club that expires in 2023. Manager Urban Services & Facilities was in the process of writing to the Club to ascertain their proposed future use of the facility. Any future use of the area beyond the term of the agreement would be recommended by the Committee to Council.
- Grants for football facilities were discussed and it was noted that the Northern NSW Football Federation offers grants. In a recent facility review undertaken by Northern NSW the Coonabarabran Sporting Complex facilities ranked the poorest.

**MINUTES OF THE COONABARABRAN SPORTING COMPLEX ADVISORY
COMMITTEE MEETING HELD IN THE GALLERY MEETING ROOM, COUNCIL
ADMINISTRATION BUILDING, JOHN STREET, COONABARABRAN ON
MONDAY, 23 MAY 2022 COMMENCING AT 5.00PM**

There being no further business Cr Brady thanked Property Officer, Randall Michael for his work at Warrumbungle Shire Council and closed the meeting at 6.21pm.

The next meeting is to be held as and when required.

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CHAIRPERSON